

Y Learning Academy Program Health and Safety Policy Changes

Dear Parents and Families,

Given the COVID-19 (Coronavirus) crisis, we want to assure you that we are monitoring the ever-changing situation closely.

Effective with the very first day of program, and for the foreseeable future, we will be taking extra safety precautions which include following CDC guidelines. We are taking these extra steps to support the health and safety of your children, your family and our staff.

We are committed to providing the highest level of quality care and our dedicated YMCA staff will continue to guarantee smiles & laughter from everyone involved.

Please take note of the following changes to our policies and procedures:

Check-In and Pick-Up

- A staff member will greet you and your child(ren) at the door. Parents and other family members will not be allowed inside the program area.
- We recommend you take your child's temperature daily prior to arriving to the program. Parents will be asked the following questions upon arrival:
 - Do you live with anyone or have you had close contact with anyone who has been diagnosed with COVID-19 within the past 14 days?
 - Do you, your child or anyone in your household have a fever, cough and/or shortness of breath?
 - Do you or your child(ren) have any other signs of communicable illness such as a cold or flu?
- Children and staff will be required to wash their hands immediately upon entering the building and regularly throughout the program as needed. When children are received for drop-off, they will be escorted into the nearest bathroom/sink where they will wash their hands prior to being allowed into the program area.
- Upon your arrival to pick up your child, a staff member will greet you at the door. Doing so will limit direct contact with other children. Please be respectful and follow social distancing guidelines when picking up your child. Ideally, the same parent or designated person should drop off and pick up your child every day.

Healthy Environment

- We will maintain smaller group sizes and distancing upon children participating in activities.
- We ask that you send your child with a gallon Ziploc bag that includes their own personal set of art items to use at the Y program. (ie. markers, colored pencils, crayons, glue) to help curb the sharing of these highly used items by many children. Other items like scissors, rulers, ... will be cleaned after each use.
- Staff will teach and reinforce with children the appropriate handwashing techniques as well as how to appropriately cover coughs and sneezes.
- Staff will disinfect high-touch surfaces, Y program supplies and toys that children play with daily and as needed throughout the program.
- Any soft, non-porous items that cannot be easily disinfected will not be introduced in the program (ie. Drama clothes, puppets, stuffed animals, ...)
- We will perform an enhanced deep cleaning every night in our program space, on all touched surfaces.

- Staff will have access to anti-bacterial hand sanitizers and disposable gloves and use them as needed.
- Children and staff will be required to wash their hands prior to entering the program areas. Hand washing will occur frequently and as needed throughout the program. (noted by the CDC as the most effective preventive measure).

Meal Preparation & Service

- All surfaces will be disinfected before snacks are served using CDC or EPA-approved products.
- All staff will wash hands before and after snack.

Child Health

- Children who start to experience symptoms of respiratory illness or possible fever while at the program, will be isolated from other children until they can be picked up. Staff will use a non-touch thermometer to perform a temperature check of the child.
- Children will be required to wear a cloth face covering or mask throughout the program entirety. The only exception would be while outside if social distancing.

Staff Health & Wellness

- Staff will receive additional training on infection control/preventative measures and workplace disinfection.
- Staff will not share any personal items (ie. their phone, devices, food or utensils) with one another or children.
- Staff will have their temperature checked at the beginning of each shift and notify their supervisor if >100.4 as well as self-monitor for signs and symptoms of COVID-19 and notify their supervisor if any develop (fever or respiratory symptoms).
- Staff will be required to wear a cloth face covering or mask while working and wash their hands immediately upon entering the program and immediately prior to leaving.
- Staff will not be allowed to work if they are feeling ill or experiencing respiratory symptoms.

Communication

- If an enrolled child or staff develops symptoms of COVID-19 they will not be allowed to return to the program until they have had no fever for at least 72 hours (without the use of medicine that reduces fevers) and other symptoms have improved (ie. cough or shortness of breath).
- If an enrolled child or staff is confirmed to have COVID-19, the Y Learning Academy Director should be contacted immediately and they will in turn contact local public health department. We will follow their guidance for next steps. This person must remain out of the program for a minimum of 10 days after the onset of first symptoms or as recommended by county health officials (whichever is longer).
- The YMCA will notify families of any confirmed staff or child cases of COVID-19.

Thank you for your understanding and patience as we implement these safety procedures. Our goal is to minimize disruption while at the same time keeping you, your family and our staff healthy and well.

Sincerely,

Y Learning Academy Team