



**FULL CIRCLE
SUMMER CAMP**

PARTICIPANT HANDBOOK



SUMMER 2026

SCHEDULES

- Full day camp runs from 9:00am-4:00pm Monday-Friday
- Half day camp runs from 9:00am-12:00pm Monday, Tuesday, Thursday, and Friday.

NO CAMP ON WEDNESDAYS FOR HALF DAY CAMPERS, DUE TO FIELD TRIPS.

DROP OFF

- Drop off may start at 8:45am, please drop the participants off to their respective camp rooms inside the YMCA.
- Children must be dropped off and picked up directly at the location they are signed up for as there is no transportation to and from camp.

PICK UP

- Half day pick up may start at 11:45AM
- Full day pick up may start at 3:45PM

DAILY SCHEDULE & ACTIVITIES

8:45-9:00: Drop Off and Check In

9:00-9:15: Welcome, Visual Schedule, Announcements, Expectations

9:15-9:45- Movement Block 1 (Outside)

9:45-10:00- Snack

10:00-10:30-STEAM

10:30-11:00- Camp Theme Activity

11:00-11:30-Movement Block 2 (gym, ninja, etc.)

11:30-12:00- Lunch (half day campers leave)

12:00-12:30-Art

12:30-1:00- Quiet Activities (rest, read, color, sensory bins, etc.)

1:00-2:30- Swimming

2:30-2:45- Snack

2:45-3:15-Camp Theme Activity

3:15-3:45- Movement Block 3 (Outside)

3:45-4:00- Clean and Pack Up

*Camp activities may include crafts, team building, hikes, nature exploration, small and large group games, and more.



PREPARING FOR CAMP



WHAT TO BRING

- Healthy lunch
- Label all items with the child's name
- Please dress according to the weather
- Wear shoes appropriate for active play (no flip-flops) and comfortable "summer play" clothes
- Pack labeled items in a backpack
- Swimsuit and towel for swim days (M,T,TH,F) in a separate bag
- Spray sunscreen and bug repellent, labeled
- Extra set of clothes
- Water bottle, labeled
- Swim and regular diapers and wipes if needed



WHAT NOT TO BRING

- Cell phones
- Any electronic devices outside of a communication device
- Unnecessary valuables
- Toys from home outside of essential sensory items

OTHER CAMP INFO



BATHROOMS



For the best experience, we kindly ask that campers are mostly bathroom independent, needing only minimal assistance from staff. This allows us to focus on creating a fun and engaging environment for all campers. We appreciate your understanding and support in helping us make camp enjoyable for everyone!



SNACKS

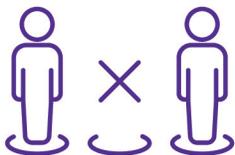
A snack is served in the morning and afternoon every day and provided by the Y. If the child has dietary preferences or restrictions, please plan to provide their own snacks in addition to their sack lunch.



RAINY DAYS

Camp is held rain or shine, in the event of rainy days we will spend our whole day inside utilizing large spaces of the facility for active play.

ABSENCES



If the participant will be unexpectedly absent from camp, please report by leaving a message with Rachael Trimble-VandenHogen at (920) 436-1249 with the child's name and that they will be absent for that day. We apologize that there are no refunds for missed days of camp.

CONTACT PROCEDURES



If an emergency occurs and you need to get in touch with the child, please report by leaving a message the East Side Y front desk at (920) 436-1200 or West Side Y front desk at (920) 436-9570 and the message will be conveyed to the appropriate camp staff.

SAFETY AT CAMP

HEALTH FORMS

Full Circle Camp participants must have a health form on file a week before your child attends camp. Health forms should be completed at the time of registration and must be signed by a parent or guardian and will remain confidential. Without exception, no child will be permitted to attend camp on Monday morning without a complete health form on file.

EMERGENCY PROCEDURES

If a minor injury occurs at camp, the staff will treat the child. In the event of a serious injury, the camp staff will notify the parent(s)/guardian right away to secure permission for appropriate medical attention. If the injury requires immediate treatment, the camp staff will call 911 and then notify the parent(s)/guardian.

MEDICAL INSURANCE

The Green Bay YMCA does not carry medical insurance for camp participants.

MEDICATIONS

A written authorization from the parent/guardian is required for camp staff to dispense either prescription or nonprescription medication. The notice must be signed and dated by the parent/guardian and given to a camp staff member. Prescription medication must be brought in the original container and labeled with the child's name, name of the medication, dosage, directions for administering, date, and physician's name. Non-prescription medication (i.e. aspirin, cough medicine, nose drops, etc.) must be in a container with a written description for administration and labeled with the child's name. Please download the Medication Authorization form on our website under the Full Circle Summer camp section at <https://www.greenbayymca.org/special-needs-camp/> and scan to rachael.trimble-vandenhogen@greenbayymca.org or drop off at the East Side or West Side Y.

ILLNESSES

Please do not send your camper to camp if they are sick. If the participant has been diagnosed with COVID-19 or is testing for COVID, we ask that you contact us. We will rebook your camper for another session if available after they have appropriately quarantined, or you may choose to receive a refund instead.

AFTER CAMP

LOST & FOUND

If your child should lose anything while at camp, if found, it may be picked up at Full Circle Camp at the East Side or West Side Y. All items found will be kept until September 1st, then donated to local charities. Again, please label ALL items sent to camp.

POST CAMP EVALUATIONS

If your child should lose anything while at camp, if found, it may be picked up at Full Circle Camp at the East Side or West Side Y. All items found will be kept until September 1st, then donated to local charities. Again, please label ALL items sent to camp.